

Print / Complete / Sign / Send to HRS (Waterman 228) or Scan & Send via uvm.edu/filetransfer to HRSinfo@uvm.edu

EMPLOYEE INFORMATION - To Be Completed by the Employee if no active records.

PeopleSoft ID#(7 digits)		DATE OF BIRTH	
FIRST NAME		LAST NAME, MI	
SEX	• Female • Male	SSN	
PERMANENT MAILING ADDRESS		ON CAMPUS ADDRESS	
STREET		BUILDING NAME	
CITY, STATE, ZIP		DEPT. NAME, ROOM NUMBER	
Are you a legally able to work in the United States? Yes • No* For foreign nationals holding-F status: UVM is not currently a STEMPT authorized employer., I 3 1 R ' F R Q W D F W W K H International Education (OIE) BEFORE any paperwork can be sent to Human Resource Services. Call OIE at 862-296-6362.			