



**Center on Disability and Community Inclusion  
Community Advisory Council Meeting  
Date: 2/13/2019**

**Time:** 12:00-3:00

**Place:** Adobe Connect (due to snow storm)

**Present:** Max Barrows, Lee Reilly, Karen Topper, Mary Alice Favro, Kirsten Murphy, June Bascom, Liliane Savard, Ed Paquin, Jeanne Nauheimer, Lisa Hurst Bouffard, Karen Price, Meagen Roy, Nicole Villemaire

**Unable to attend:** Jesse Suter, David Frye

<b>Meeting Roles</b>	<b>Assigned Person</b>
<b>Timekeeper</b>	<b>Jeanne</b>
<b>Recorder</b>	<b>Lisa</b>
<b>Facilitator</b>	<b>Max and Mary Alice</b>
<b>Jargon Buster</b>	<b>Karen Topper</b>
<b>Keeper of the Rudder</b>	<b>Liliane</b>
<b>[Other Roles as Assigned]</b>	

**Meeting Agenda:**

**Community Advisory Council  
Meeting Agenda**

**Date:** Wednesday 13, 2019

**Time:** 12:00pm to 3:00pm

**Place:** Vermont Association of Blind and Visually Impaired,  
60 Kimball Ave, South Burlington, VT

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**12:00**

**Lunch**

Have some food, and say hello.

Review agenda and handouts.

**12:10**

**Max: Welcome, introductions & roles.**

Introduce new members & current members

Icebreaker: one thing you accomplished last year and one thing you hope to accomplish this year (in the CAC or as an individual)

Please volunteer for meeting roles

Max has to

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1:20



**Membership Committee Updates/Vote**

Membership committee will share updates about new interviews. Summary of new candidates sent out Ask questions and discuss

**Vote on new members**

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1:30



**Break (Max departs)**

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1:40



**Nieqng: Urf avguht qo AUEF'ueqwpeinqp Leadership and Advocacy**

Nicole attended the AUCD Conference in November and will share updated from the COLA meeting

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2:00



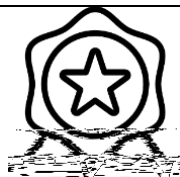
**CDCI Reporting Timeline Update**

CDCI will review plan for annual reporting timeline, including when we give information to CAC

What can we do better? What are we missing?

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2:10



**Community of Practice Information & Update**

Overview and updates for people who may not know about this group

How can the CAC be more involved?

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2:45



**Process: What went well and what we should change for next time?** How did it go?  
What should we change?

For future meetings, are there any suggestions for how we discuss items differently?

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2:55



**Any other Updates?**

agenda

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## Meeting Minutes:

### Agenda Item #1: Review Minutes from October and Ice Breaker activity

- < Max thanked everyone for being able to join
- < Introductions and ice breaker
  - Max Barrows** accomplished-last year traveling alone for the first time. Will continue to do that this year.
  - Karen Price** accomplished- last year act 173 was passed last year able to provide testimony with others that had legislature provide a family role on the advisory group. This year is hopeful that she can successfully transfer son to adult services.
  - Meagan Roy** accomplished- She was able to become a part of CAC. She looks forward to being part of the CAC as a new member.
  - Liliane Savard** accomplished- last year working on PhD motor learning in people with autism. Taught for the first time full pediatric course @ UVM- next year wants to achieve being a better teacher. Collaborate with researchers and people with autism to further advance issues around autism.
  - Mary Alice Favro** accomplished-last year Had first self-advocate in the LEND program very exciting It was our first time and managed the person out of state, so no matter where you are you can be part of LEND program. This year really working within her department and college to push forward more learning and engagement around cultural linguistic competence.



Section on term limits

Two term limit excepts (see documentation a,b and c)

- < Section 4: Representing CDCI on National Council (Council on leadership in advocacy)

New person every year for the AUCD COLA

Term of one year be put in this section

This year it is Nicole Villemaire

- < Section 5: Termination

Now termination is only if they do not show up to two meetings without notice.

On completing one term they may not be asked to continue.

Will need to discuss at next meeting.

Should be more options for termination if member is not working out/respecting others on CAC.

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Persephone self-advocate and a person with developmental disabilities.

## **Agenda Item #5: CDCI Reporting Timeline**

### **Key Points**

- ◁ Annual review and sharing of documents and reports with the CAC.
- ◁ Looking at time lines that work for CAC and CDCI how can we close gaps that are not working.
- ◁ Rachel and Jeanne- Teaming up to coordinate on NIRS and how to input information and what information to input. Put all information up to date by March meeting and then update NIRS.

### **Action Items**

- ◁ Mary Alice- great to have dates in advance Document from Jeanne to CAC.
- ◁ Document from Jeanne to CAC.
- ◁ Put in friendly report summary for April 17<sup>th</sup> CAC to review.
- ◁ review.

## **Agenda Item #6: Community of Practice Information Update**

### **Table until next meeting**

Information about the Community of Practice will be sent out before the next CAC meeting on May 8<sup>th</sup>.

### **Key Points**

Description of Group

### **Action Items**

CDCI will send out documentation

## **Agenda Item #7: What went well and what we should change for next time?**

Time ended did not go over this question.

### **What went well?**

### **What should change?**