

Community Advisory Council Meeting MINUTES

Wednesday, November 4, 2020, 12:00 to 3:00pm

Online Zoom Meeting

12:00 Welcome

CAC Member

Present

CDCI Personnel: Jeanne Nauheimer, Rachel Cronin, Jesse Suter.

Meeting Roles:

- < Facilitator: David & Karen
- < Recorder: Jeanne and CDCI staff
- < Timekeeper: Randy
- < Jargon buster: Ed
- < Keeper of the rudder: Nicole
- < Equalizer: Kirsten
- < Processor: David

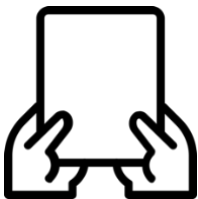
Discussion:

- < We talked about what roles are needed during our meetings. We explained what some roles do, including the processor.
- < CDCI will put meeting roles in the agenda in future.

Vote on draft minutes:

- < VOTE to approve meeting minutes was unanimously approved.

12:30 Changing CAC Bylaws



- < A group met to make voting on bylaws simpler.
- < Updated bylaws and summary were sent to CAC.
- < Changes have been grouped into 6 votes.
- < **VOTE: Discuss and vote on first changes to bylaws.**
- < Decide on next steps for remaining votes.

Discussion:

- < Clarification was made about the process of changing and then voting on the bylaws.
- < There was confusion about whether the vote was to adopt plain language bylaws.
- < **VOTE: Do you approve changes to use plain language?**

A motion was made and seconded to approve the bylaws in plain language. Suggestion made that the facilitator ask if there is any objection to universal consent for the vote instead of a rollcall.

There were questions and comments about line spacing and font size.

Motion was unanimously approved.

< **VOTE: Do you approve changes to say how we need to follow federal law?**

A motion was made and seconded to approve changes.

David read the summary of changes.

It was noted that the bylaws do not fully describe the DD Act. It was clarified that the information added to the bylaws only discusses elements from the DD Act. If the council wants more information added, they can request it and vote again.

Members said they would abstain from voting, so a roll call vote was taken:

CAC Member	Roll Call Vote
Karen Price (Co-chair)	Yes
David Frye (Co-chair)	Yes
June Bascom	Yes
Mary Alice Favro	Yes
Françoise Kahindo	Not present
Kristofor Medina	Not present
Kirsten Murphy	Abstain
Ed Paquin	Yes
Persephone Ringgenberg	Abstain
Meagan Roy	Yes
Liliane Savard	Yes

Michael Shor	Yes
Arline Seiler	Yes
Randy Lizotte	Abstain
Nicole Villemaire	Yes

- ◁ Vote passed with 10 voting Yes, 0 voted No, and 3 abstained

1:00 Review priorities for this year

- ◁ Feedback from CAC and people at CDCI created priorities.
- ◁ Part of new Equity, Diversity, and Inclusion Action Plan.
- ◁ CDCI will give CAC updates on progress in later meetings.
- ◁ CAC invited to join team on Equity, Diversity, and Inclusion.

Discussion

- ◁ Review CDCI priorities for this year.
- ◁ Language in Goal 1 Priority 3 needed to be clarified. There were
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2. Discuss how the meeting went today.
3. Decide what we should change for next meeting.

Discussion

- ◁ David led brief discussion that there was