## Vendor/Contractor Badge Request

## **Instructions:**

Print this page on requesting UVM department letter head. Fill out request below. (Please fill out ALL fields)

form of picture ID.

Expiration date must be filled in or it will default to 90 days, date cannot exceed one year. \* IDs are 5.00 each which are paid by the department chart string, or by the vendor/contractor. Vendor/contractor must show a drivers license or other picture ID when getting their ID card.\* I