

- **Summer internship & research experiences.** There are **two options** for earning credit:
 - Option 1:** Pursue 1 credit of SINT (summer internship) 2991, which is a reduced cost (\$110) summer course. The SINT 2991 credit **does not** count towards your major or credit totals. **If you want credit to count towards your major/credit totals** you will then enroll in independent study credit, NR 2993, in the fall semester as part of your full-time tuition. The academic deliverables and work associated with NR 2993 credit will be completed in the fall semester under your faculty sponsor's guidance.
 - Option 2:** Pursue full cost summer credit(s) for your internship that may count towards your degree/major. Here are the [summer tuition costs](#). If you choose this option, once you submit your completed Experiential Learning Plan, you'll receive an override for the credits. You will be charged for them once you officially register.
- **Parks, Recreation & Tourism majors,** you should connect with your academic advisor to start the internship credit (PRT 3991) process.

◀ **Step 4. Get the internship or research experience!**

ONCE YOU HAVE BEEN OFFERED AN INTERNSHIP

- ◀ **Step 1. Identify your Internship/Research Site Supervisor**
 - The Internship/Research Site Supervisor directly oversees your work on site. **Ask your Internship/Research Supervisor to describe what training and supervision you will get before your internship starts.** This is part of your Experiential Learning Plan.
 - The Internship/Research Site Supervisor will be asked to complete an evaluation based on the work completed during the internship. If you are doing an internship/research with a full-time Rubenstein faculty member, they may serve as both your Internship Site

identifying your learning objectives and determining the required academic deliverables. Learn more about Academic Deliverables by credit [here](#).

IF EARNING 1-2 CREDITS – Rubenstein Experiential & Community-Based Learning Coordinator will serve as your Faculty Sponsor

IF EARNING 3+ CREDITS - A Rubenstein School **faculty member** needs to serve as your Faculty Sponsor and work with you to define your Substantive Academic Project. CAS & CALS ENVS students should ask their Academic Advisor or a faculty member in their college to serve as their Faculty Sponsor. This person must be a full-time Rubenstein School faculty member. You are encouraged to choose a Faculty Sponsor who knows the focus area of the internship.

- Your Faculty Sponsor will be responsible for grading your Substantive Academic Project. All other deliverables will be graded by the Rubenstein Experiential & Community-Based Learning Coordinator.

◀ **Step 3. Draft position responsibilities, training & supervision plan, and learning objectives by completing your Experiential Learning Plan**

- Position Responsibilities
 - What will you do in your internship/research? On a day-to-day basis? Over the length of your experience? What projects will you be responsible for?
- Training & Supervision
 - What training will you receive? What will your supervision look like?
 - If you are unsure of this information, please ask your internship/research supervisor.
- Learning Objectives (3-5 objectives)
 - What knowledge will you gain during this experience?
 - At the conclusion of this experience, what will you have accomplished, contributed to, etc.?
 - What new skills do you hope to acquire from this experience?
 - Your objectives should be **SMART** (**S**pecific, **M**easurable, **A**ttainable, **R**ealistic, **T**imely)
- Indicate the number of credits to be earned and associated academic

deliverables to be submitted.

< **Step 4. MeetMeetMeetMeetMeewes** free weech1 0.525 6Z TmG(S)6(t)-5(ep)6()-7

signed Learning Plan in place. The student should consider and plan what level of time commitment, and therefore credit request, is realistic for their semester or summer schedule.

We expect a minimum of 45 hours of effort for each credit hour earned.

You must communicate with your Academic Advisor or Major Program Chair to determine if/how internship credits can fulfill a major/concentration requirement.

Learn more about required [Academic Deliverables for internship/research credits!](#)