

College of Engineering & Mathematical Sciences
Guidelines for Reporting on Activities of Sabbatical Leave

Each faculty member who is awarded a sabbatical leave shall submit, according to the Collective Bargaining Agreement Article 22.j., a written report (in accordance with the Procedure outlined below) within 60 days of completion of the leave. For full academic-year sabbaticals, the report should be submitted within 60 days of returning to campus at the start of the next academic year.

A faculty member's "sabbatical work will be considered in subsequent evaluations including those affecting reappointment and promotion. Failure to submit a report may be considered in the annual performance evaluation and will render the faculty member ineligible for future sabbaticals until such time as a report is submitted" (Article 22.1). In the case of a late submission, a faculty member's