

Rubenstein Perennial Internship Program 2024 Application Instructions

Rubenstein students who will have completed their sophomore or junior year by summer 2024 are eligible to apply. Students graduating in May 2024 are not eligible to apply.

Here are step-by-step instructions for how to apply:

1. Click the following link to view the Rubenstein Perennial Internship Descriptions in Handshake:
<https://uvm.joinhandshake.com/employers/226837>

- x If asked to log in: click "UVM Net ID Login" & login.

- x Click the Favorite button to enable easier searches in the future.

2. Click "View All Jobs" in Jobs at Rubenstein Perennial Internship Program box on right side of page.

3. You should now see the great Perennial Internship opportunities! Click "View Details" to learn more about each position.

- x Please do take the time to carefully read each individual description so that you don't miss a great opportunity by judging an internship solely on its title.

- x You may apply for up to

6. In addition to the documents listed above, a recommendation form will need to be completed by a Rubenstein faculty, graduate student, or staff member of your choosing. When you ask your recommender if they are willing to complete the form to support your application, please provide your recommender:

x This link: [RECOMMENDATION FORM](#)

x Only one recommendation form needs to be completed regardless of how many Perennial Internships you are applying for.

x Your recommender will complete & submit this form online and then your recommendation will be confidentially added to your application(s). This recommendation form needs to be submitted by the February 5th, deadline.

7. Make sure that your resume and cover letter(s) ~~are~~ as strong as they can be! Utilize the resources around you: