

CESS Innovation Grant Program (Internal)
September 13, 2022

Overview

The College of Education and Social Services offers four *internal* grant programs for faculty. Funds are expected to promote innovation during the 2022-2023 academic year and summer 2023 months. Eligibility includes full-time faculty (all ranks), or proposals involving faculty, staff, and students with faculty serving as key personnel and Principal Investigator/Lead Applicant. Proposals may be submitted at anytime. The CESS Research Grants, the Global Seed Grants, and the Boost Grants will be reviewed after October 10, 2022 and again after February 6, 2023. The CESS Academic Innovation Fund will be reviewed after January 23, 2023. Each of the four grant programs are detailed below.

Grant Application Submission and Review Procedures

- Questions about the grant programs should be addressed to Associate Dean Kieran Killeen. Budget development questions should be addressed to Kunie Renaud.
- Prior to submission, please discuss your proposal with your Department Chair or Director to both convey your initiative and receive their support for your activity. Their support is particularly necessary if there are workload implications.

CESS Research Grants: OPEN

Award Amount	Competitive. We expect to fund proposals in the \$500-\$4000 range, pending availability of funds (\$16,000).
Timeline	<ul style="list-style-type: none"> Proposals may be submitted at any time. Proposal reviews will begin on October 10, 2022 and again on February 6, 2023; Notifications will be provided within 21 days. Funds must be expended by August 31, 2023. Requests for no-cost extensions (up to 3 months) must be made by May 15, 2023.
Research Grant Goals	<ul style="list-style-type: none"> Support or seed research endeavors, including research production and/or dissemination services (e.g., software, editorial assistance, copyediting, publication fees, data collection, data preparation, data analysis, and/or conference presentations); Support projects that are highly likely to result in at least one application for extramural grant support and/or at least one peer-reviewed scholarly publication. Support _____ and to the advancement of diversity, equity, and inclusion initiatives in the College. Support research activity not otherwise covered by current external awards, professional development funds, start-up funds, or other CESS or university funds. Support scholarship aligned with CESS DEI and Strategic Plans and commitment to being: 1) family-centered, 2) community-based, 3) culturally competent, and 4) collaboratively engaged.

Required Content & Application Procedures

Proposal Narrative: Required Content	<p><i>Overview and Significance of Research Program (1 - 2 pages)</i></p> <ul style="list-style-type: none"> Describe how project addresses the goals listed above. Provide a rationale for how the proposed research program would contribute to an existing knowledge base/previously published studies. Describe how the proposal aligns with our CESS DEI Plan and at least one of the four Pathways in the CESS 2017-2022 Strategic Plan. Provide a detailed plan for grant application and publication that includes anticipated funding sources and publication outlets. <p><i>Questions and Method (1 - 2 pages)</i></p> <ul style="list-style-type: none"> Articulate proposed research questions, design and methods. Specify steps to be taken to ensure quality and fidelity to your chosen methods. <p><i>Goals/Activities/Timeline (1/2 page)</i></p> <ul style="list-style-type: none"> List key research goals and activities (including plans for obtaining IRB approval, if needed) and a timeline for completion of proposed activities. If funds will be used to support research production and/or dissemination, describe plan for contracting services. <p><i>Key Personnel (1/2 page)</i></p> <ul style="list-style-type: none"> Identify Principal Investigator/Lead Applicant and other key personnel. List roles and responsibilities of all key personnel. <p><i>Evaluation Plan (1/2 page)</i></p> <ul style="list-style-type: none"> Describe indicators/metrics of success in relation to goals and activities, including the number of anticipated publications and applications for funding. These must be addressed in the final report. <p><i>Budget (use budget template provided by business manager)</i></p> <ul style="list-style-type: none"> List and justify expenditures by category (staffing, graduate student support, supplies, equipment, consultant, travel, matching funds from other funding sources, etc.). Please contact your manager for assistance with budget development. <p><i>Vitae</i></p> <ul style="list-style-type: none"> Include updated/brief CVs for all key personnel involved in the proposed program.
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CESS Global Seed Grants: OPEN

Award Amount	Competitive. We expect to fund up to four high quality proposals for a maximum of \$2500 each, pending availability of funds (\$10,000).
Timeline	<ul style="list-style-type: none"> Proposals may be submitted at any time. Proposal reviews will begin on October 10, 2022 and again on February 6, 2023; Notifications will be provided within 21 days. Funds must be expended by August 31, 2023. Requests for no-cost extensions (up to 3 months) must be made by May 15, 2023.
Global Seed Grant Goals	<ul style="list-style-type: none"> Provide seed funds for global research, teaching and/or program development. Support long-term development of international initiatives DEI and Strategic Plans and commitment to being: 1) family-centered, 2) community-based, 3) culturally competent, and 4) collaboratively engaged. Encourage development of global partners in research, teaching and/or program development with the potential for long-term connections to CESS that contributes to the advancement of goals related to DEI and global engagement.

Required Content and Application Procedures

Proposal Narrative: Required Content	<p><i>Overview and Significance of International Seed Grant (1 -2 pages)</i></p> <ul style="list-style-type: none"> Describe how proposal addresses the goals listed above. Describe the nature of the activity to be completed and how funds will be used in relation to future research, teaching and/or program development. Describe how the proposal aligns with our CESS DEI Plan and at least one of the four Pathways in the CESS 2017-2022 Strategic Plan. Explain why support for this project cannot be fully funded through professional development or other college or university funds. <p><i>Goals/Activities/Timeline (1 page)</i></p> <ul style="list-style-type: none"> List key goals and activities (including preparation for international work) and a timeline for completion of proposed activities. <p><i>Key Personnel (1 page)</i></p> <ul style="list-style-type: none"> Identify Principal Investigator/Lead Applicant and other key personnel. List roles and responsibilities of all key personnel. <p><i>Evaluation Plan (1/2 page)</i></p> <ul style="list-style-type: none"> Describe indicators/metrics of success in relation to goals and activities. These must be addressed in the final report. <p><i>Budget (use template included in proposal packet)</i></p> <ul style="list-style-type: none"> List and justify expenditures by category (staffing, graduate student support, supplies, equipment, consultant, travel, matching funds from other funding sources, etc.). Please contact _____anager for assistance with budget development. <p><i>Vitae (Appendix)</i></p> <ul style="list-style-type: none"> Include updated/abbreviated CVs for all key personnel involved in the proposal.
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CESS Boost Grants: OPEN

Award Amount	Competitive. We expect to fund high quality proposals between \$500- \$1,000 each, pending availability of funds (\$5000).
Timeline	<ul style="list-style-type: none">Proposals may be submitted at any time. Proposal reviews will begin on October 10, 2022 and again on February 6, 2023; Notifications will be provided within 21 days. Funds must be expended by August 31, 2023. Requests for no-cost extensions (up to 3 months) must be made by May 15, 2023.
Boost Grant Goals	<ul style="list-style-type: none">Support travel, program development, teaching, and/or research activities not otherwise covered by professional development funds, start-up funds, or other CESS or university funds.

CESS Academic Program Innovation Grants: OPEN

Award Amount	Competitive. We expect to fund 3 high quality proposals for ~\$7500 each pending availability of funds (\$20,000).
Timeline	<ul style="list-style-type: none">• Proposals may be submitted at any time. Proposal reviews will begin after January 23, 2023. Notifications will be provided within 21 days.• Funds must be expended by August 31, 2023.
Academic Program Innovation Grant Goals	<ul style="list-style-type: none">• To support the development of new and